

F.No. A-12011/02/2022-Estt.
Ministry of Chemical and Fertilizers
Department of Fertilizers
Establishment Section

D-205, Shastri Bhawan, New Delhi.
Dated 18th January, 2023

Vacancy Circular

Subject: Engagement of a Legal Consultant on contract basis in the Department of Fertilizers-regarding.

Please refer to Department of Fertilizer's Vacancy Circular No. A-12011/02/2022-Estt. dated 29.12.2022 vide which application for 01 post of Legal consultant were invited on contract basis within 14 days from issuance of the circular. The time period to receive the applications is hereby extended and the fresh last date is 01.02.2023(5 PM). All other terms and conditions remain same as mentioned in DoF vacancy Circular No. A-12011/02/2022-Estt. dated 29.12.2022 (copy enclosed).

2. Applications from eligible candidates for the aforesaid position are invited in the enclosed application format (Application Form). The application should reach the following address:-

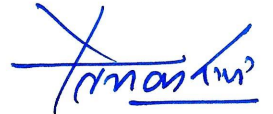
**The Under Secretary (Establishment),
Room No. 205 D, 2nd Floor, Shastri Bhawan,
New Delhi-110001.**

3. Duly filled in application form along with relevant documents may be sent via email (tilak.raj26@nic.in) followed by a hard copy.

4. Application received incomplete or after due date will not be considered. Only shortlisted candidates will be intimated and called for personal interaction / interview.

5. Department of Fertilizers reserves the right to reject any application without assigning any reason.

Encl. as above



(Tilak Raj)

Under Secretary to the Govt. of India
Tel No.: 011-23387492

To

1. All Ministries/Departments of Government of India
2. Department of Fertilizers' Website.
3. E-Office Notice Board.

F.No. A-12011/02/2022-Estt.
Ministry of Chemical and Fertilizers
Department of Fertilizers
Establishment Section

D-205, Shastri Bhawan, New Delhi.
Dated 29th December, 2022

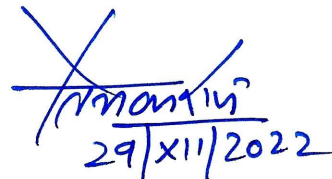
Vacancy Circular

Subject: Engagement of a Legal Consultant on contract basis in the Department of Fertilizers-regarding.

Applications are invited for engagement of one Legal Consultant on contract basis from the retired Government employees of Central Government. The short listed candidates will be considered for engagement as per the requirement of the Department. The details of position, eligibility criteria, age limit, etc. are as under:

S. No.	Description	Information
1	Name of Post	Legal Consultant
2	Essential	Retired Government official from the post of US/DS/Dir
3	Desirable	Master's degree/Bachelor's degree of Law from a recognized University or Institute in India, recognized by the Bar Council of India. Specialization in laws or laws relating to Fertilizer Control Order, 1985, The Fertilizer (Movement Control) Order, 1973 and The Essential Commodities Act, 1955 etc.
4	Experience	At least three years experience in judicial or legal matter, in Supreme Court, High Court or any other Court, Legal Cell of Government or a Regulatory Authority or a Tribunal or any similar forum.
5	Duties Responsibilities of Legal Consultant	i. Collection, evaluation, analysis and compilation of data & information of pending court cases in the various Divisions of the Department. ii. Up-dating Court Cases in LIMBS portal & keep a watch on its hearing iii. V. Preparation of Counter Replies in the Court Cases Legal matter related to Ministry of Law & Justice, as and when required. iv. Any other court case related works assigned
6	Age	Not more than 64 years (Maximum age of 64 years will be counted as on closing date of the Application)
7	Period of Engagement	Initially for 1 year.

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8	Monthly Remuneration	Remuneration as per guidelines laid down in Department of Expenditure's OM no. 3-25/2020-E-IIIA dated 09 th December 2020 i.e. fixed monthly amount arrived at by deducting basic pension from pay drawn at the time of retirement.
9	Job Location	Department of Fertilizers, Shastri Bhawan, New Delhi 110001
10	Other terms and conditions	Guidelines of engaging consultants in Department of Fertilizers dated 29 th July, 2019

2. The engagement of the consultant on contract basis will be subject to the guidelines/terms of reference of this Department's guidelines for engagement of Consultant No. A.12011/3/2016-Estt. dated 29th July, 2019 and CVC's Circular No. 07/05/21 dated 03.06.2021.

3. Applications from eligible candidates for the aforesaid position are invited in the enclosed application format (Application Form). The application should reach the following address within 14 days from the date of issue of this vacancy circular:-

**The Under Secretary (Establishment),
Room No. 205 D, 2nd Floor, Shastri Bhawan,
New Delhi-110001.**

4. Duly filled in application form along with relevant documents may be sent via email (tilak.raj26@nic.in) followed by a hard copy.

5. Application received incomplete or after due date will not be considered. Only shortlisted candidates will be intimated and called for personal interaction / interview.

6. Department of Fertilizers reserves the right to reject any application without assigning any reason.


(Tilak Raj)

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To

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APPLICATION FORM

Application for the engagement of Consultant

1. Name in full (in Block letters):
2. Father' s/Husband ' s Name:
3. Permanent Address:
4. Address for correspondence:
5. Phone No./(Mob.) & Email ID:
6. (a) Date of Birth :
(b) Date of superannuation :
7. Last post held at the time of retirement:
8. Name and Address of last Office from which retired:
9. PPO Number (Attach the copy of PPO):
10. Last pay drawn at the time of retirement (attach the Last Pay Certificate):
11. Brief particulars of experience in Govt. Service (last 10 years) (attach a separate sheet, if required):

Paste the recent
Passport size
photograph

Ministry/ Department	Period of service		Post held & scale of pay/pay level	Nature of work & level of responsibilities
	From	To		

Contd...2/-

12. Additional relevant information, if any, in support of your suitability for the said engagement (attached a separate sheet, if required):

I hereby declare that all the statements in this application are true and complete to the best of my knowledge and belief. I, further declare that I was clear from vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions for engagement of the consultant.

Place:

Date:

Signature of Applicant